

ERASMUS UNIVERSITY CHARTER

Application form

Final date for submission: 28/02/2007

New

Renewal

If renewal please give your EUC number:

47569-IC-1-2002-1-HU-ERASMUS-EUC-1

Correspondence language: EN

Erasmus Policy Statement original language: EN

If the original language is not English, French or German, the Erasmus Policy Statement should also be provided in one of those three languages

Erasmus Policy Statement translation language: not applicable

Acknowledgement of receipt

Applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to confirm the receipt of their Erasmus University Charter (EUC) application. If by **14.03.2007** the application has not been registered on the website, the applicant should contact the EACEA EACEA-EUC@ec.europa.eu.

A.1. Identification of the applicant institution

Full legal name of the institution in the national language	EOTVOS JOZSEF FOISKOLA		
Translation of this name in English	Eotvos Jozsef College		
Erasmus ID code of the institution	HU BAJA01		
Internet address	http://www.ejf.hu		

A.2. Identification of the legal representative

First name and surname of the legal representative of the institution	Janos Majdan		
Title (optional) (e.g. Prof., Dr, etc.)	Prof. Dr.	Gender	Male
Department/Unit	Office of Rectorate		
Official function within the institution	Rector		
Phone (including country and area codes)	+36/79/524-641		
Fax (including country and area codes)	+36/36/79/524-630		
E-mail address (only one address)	majdan.janos@ejf.hu		
Legal address of the institution Street/Nr. Post code & Town Country Code, Country	Szegedi u. 2 6500 Baja HU, Hungary		

A.3. Erasmus institutional co-ordinator - contact person

First name and surname	Miklos Simon		
Title (optional) (e.g. Prof., Dr, etc.)	Dr., Ph.D.	Gender	Male
Department/Unit	Department of Environmental Technology		
Official function within the institution	head of the department		
Phone (including country and area codes)	+36/79/523-900		
Fax (including country and area codes)	+36/79/523-970		
E-mail address (only one address)	simon.miklos@ejf.hu		
Correspondence Street/Nr. Post code & Town Country Code, Country	Bajcsy Zs. u. 14. 6500 Baja HU, Hungary		

A.4. Statistical data on the applicant institution

<i>The data required relate solely to higher education.</i>					
Foundation year of your institution				1959	
Level of degrees awarded					
First cycle degrees				Yes	
Second cycle degrees				No	
One-tier degrees				Yes	
Third Cycle(without PhD)				Yes	
<u>Doctoral degrees</u>				No	
Number of students enrolled in 2005/2006 on <u>higher education</u> courses		Part-time	1310	Full-time	1006
Number of students graduated in 2005/2006		First Cycle			0
		Second Cycle			
		One-tier degrees			321
		Third Cycle(without PhD)			16
		Doctoral degrees			
Number of teaching staff (total) in 2005/2006				90	
Number of teaching staff (full-time equivalent) in 2005/2006				89	
Number of administrative staff (full-time equivalent) in 2005/2006				54	
Number of these administrative staff members directly working in European/international relations in 2005/2006 (full-time equivalent)				1	
First year of participation in Erasmus Programme with funding from the European Community				1998	

B**Fundamental principles**

The institution agrees to comply with the following:

YES

01 Inter-institutional agreements have been signed with all the institutions for the mobility purposes	<input checked="" type="checkbox"/>
02 No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students	<input checked="" type="checkbox"/>
03 Full recognition is given to students for satisfactorily completed activities during their mobility period	<input checked="" type="checkbox"/>
04a Highest quality is ensured for: the organization of student and staff mobility	<input checked="" type="checkbox"/>
04b Highest quality is ensured for: the organization of student placements (optional, ref. EPS - D4)	<input checked="" type="checkbox"/>
05a Curriculum information is up to date, easily accessible, transparent	<input checked="" type="checkbox"/>
05b An academic credit transfer system is applied	<input checked="" type="checkbox"/>
06 Equal academic treatment and services are ensured for home and Erasmus students	<input checked="" type="checkbox"/>
07 The integration of visiting Erasmus students in the activities of the institution is supported	<input checked="" type="checkbox"/>
08 Transcripts and information are provided in a timely manner to incoming Erasmus students and their institutions	<input checked="" type="checkbox"/>
09 Erasmus teaching activities are facilitated and acknowledged	<input checked="" type="checkbox"/>
10 The institution promotes and gives visibility to the Erasmus activities	<input checked="" type="checkbox"/>
11 The Erasmus Charter and the EPS are publicized in the institution and are easily accessible to the students	<input checked="" type="checkbox"/>
12 The institution complies with the non-discrimination objectives set out in the Lifelong Learning Programme	<input checked="" type="checkbox"/>

C**Information on the organisation of mobility**

1.a Recognition matters: Is your institution using ECTS (ECTS credits, learning agreement, transcript of records) to facilitate academic recognition of Erasmus study periods abroad?

- in all faculties/departments Yes
- in some faculties/departments Yes

1.b Recognition matters: Will your institution use ECTS as an internal credit accumulation system?

- in all faculties/departments Yes
- in some faculties/departments Yes

2. Diploma Supplement

Does your institution award a Diploma Supplement to students? Yes

3. Support for teaching staff mobility: What provision will be made to facilitate and support ERASMUS teaching staff mobility?

- a) Additional financial support from your institution Yes
- b) Acknowledgement of teaching activity abroad as an important part of academic career Yes
- c) Help with practical arrangements (travel, accomodation etc.) Yes
- d) Other (please specify) No

4. Support for disabled students/teachers: Will your institution provide special facilities for:

- a) Erasmus students/teachers with visual disability? No
- b) Erasmus students/teachers with hearing disability? No
- c) Erasmus students/teachers with other physical disability? Yes

Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be given wide visibility in your institution and must be published on the web page of your institution. The EPS should set out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning Programme (LLP).

a) Please describe briefly your institution's strategy, objectives and priorities for its Erasmus activities (mobility, multilateral projects and thematic networks, etc.) and any other actions in the context of the Lifelong Learning Programme (2007-2013).

b) Please also provide information on the following points:

What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

a)

The College contributes to the social development of the region and the country by training teachers, culture organisers, economists and civil and environmental engineers specialised in water management. According to its training profile multicultural education (ethnic teacher training, romology), environmental protection and training of communication skills (second language, informatics) play a significant role in the region and the whole country. Its further education and special training give possibilities for adults for life-long learning. We aim to seek new, more efficient and student oriented teaching methodologies. We are aware that we can reach our goal only with tight co-operation with our Hungarian and European partners. We aim to participate in joint European projects for curriculum development, intensive programmes, thematic networks and student placements.

The College committed to:

- consolidate and expand its partnerships developing a wide range of international connections,
- develop student and staff mobility, attract more foreign students, promote the internalisation of administrative staff, participate in thematic networks and curricular development projects,
- develop an increasing reputation for the quality of its research activities within the international scientific community,
- strengthen the full use of the ECTS,
- acknowledge and develop a rewarding system for staff members actively involved in internalisation,
- to improve the internal and external channels of communication by the establishment of an International Relations Office,
- to find alternative sources of financing to increase student mobility and international activities in general.

We see ERASMUS as a fundamental resource for attaining these objectives and help us to face the challenges imposed by the European education sphere.

b)

The visibility of the ERASMUS activities is primarily provided by the web site of our institution, where we regularly update the information related to international relations and partnerships. Formulation of the Charter and the EPS has been prepared by involving a wide range of staffs. The statement has been formulated as a result of wide consultation which involves institutional and departmental plans and priorities.

The College follows an Equal Opportunity policy, and pays distinguished attention to the disadvantaged, and the disabled. Our new and renovated buildings give free mobility to the disabled people. Personal help is provided for social and other matters by co-ordinators or supporting staff.

The Pedagogical Faculty has the distinguished task to teach ethnic language teachers and kindergarten instructors. Since Baja is a multinational town, starting an ethnic teacher (German and Croatian) specialization seemed to be an evidence for the College. The multicultural environment and the special training profile (ethnic teacher, romology) help us in combating xenophobia and racism.

Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure high quality in academic mobility activities?

Details should be provided on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, support and acknowledgement of staff mobility.

The College continues its efforts to improve and sustain the quality of mobility activities by the following measures: ensuring academic recognition of student mobility by the full use of the ECTS; improving the access to information on the existent mobility opportunities through better promotional materials and means of communication; keeping regular and consultative connection with the heads of the partner institutions to co-ordinate the students and lecturers mobility and to control its effectiveness; promoting (monitor and evaluate) activities, which meet high standards of quality, and which support acquisition of specialised knowledge; providing constant concern to fulfil the students' expectations about their studies through careful preparation, guidance and support, questionnaires and reflection on feedback; permanent evaluation of the project results and initiatives and careful selection of partnerships.

We attract incoming students by the followings: pre-arrival information, orientation day, official welcome reception, extra-curricular activities, language course and high-quality-courses in foreign language, followed by special practical periods on each training area. We recognise the importance of both teaching and non-teaching staff mobility by giving more emphasis on dissemination sessions, developing formally assumed priority criteria for selection and acknowledgement of international activity as part of the personal achievement. Information on curricula is available both in electronic and hardcopy format, and details are also provided over the Internet, but this is where our homepage needs to be improved, and we are aware of this.

Incoming students are provided with the same or very similar facilities as our own students. We provide low price student accommodation, housing in student hostels and free access to the Internet and computer usage. Incoming students can use the College sports facilities and libraries for free.

Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreement are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement period as well as its recognition in the curriculum.

During the Tempus I-II. era the College actively took part in student placement and trainee exchange combining student placement with thesis preparation. On the basis of the LLP we plan to increase the number of incoming foreign students by student placement activities.

The College provides good practical and experimental basis for the incoming students. The Department of Hydraulic Engineering and Water management has experience in modelling and solving revitalization problems of nature conservation areas, the Department of Environmental Technology has a laboratory with special equipment for experiments on aerobic and anaerobic treatment methods. We are involved in laboratory- and pilot-scale experiments of water and sewage treatment methods.

In order to promote the high level and efficiency of practical education in engineering we have existing cooperation with water, environmental and natural conservation authorities, waterworks and different national associations. To offer attractive options for foreign students we are going to involve them in this placement activity set with local and national organizations who offer placements for students with the help and surveillance of the College.

In our town there is a German ethnic school which also gives a good possibility for student placements for training in elementary and secondary schools from the part of the Pedagogical Faculty.

The work-programme and the placement agreements are going to be prepared by student by student basis in advance of the placement to match it to the goals and objectives of the students and the sending institutions.

Recognition in the curriculum is based on the fulfilments of the requirements for practical periods. Our methodology of student placements has been elaborated in the frame of a Phare project for "Strengthening the links between education and the economy" with the participation of the main actors of the Hungarian water management sector and foreign partners.

ERASMUS

University Charter

2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

ERASMUS

Extended University Charter
2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.
- to ensure the highest quality in the organisation of student placements.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

Endorsement of the application

"I, the undersigned, Head and legal representative of the applicant institution,

- *certify that the information contained in this application is complete and correct to the best of my knowledge. All Erasmus activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;*
- *agree to the content of the Erasmus University Charter outlined above and commit my institution to respect and observe these obligations;*
- *confirm that the information given in the application submitted online and in this paper version is identical;*
- *agree to the publication of the Erasmus Policy Statement by the European Commission.*

Place:

Name:

Date (dd/mm/yy):

Original *signature of the legal representative of the Institution (as identified in section A.2 above)*

Original *stamp or seal of the Institution*